

Embroidery Operator (part-time/full-time)

Position Summary:

We are currently looking for an Embroidery Machine Operator. Preference will be given to those with embroidery and/or sewing experience. We will provide training for those with no experience. Seeking individuals with positive work ethics who are reliable, quick learner, detail oriented and excellent with repetitive tasks.

Primary Duties:

Responsible for monitoring embroidery machine during production including changing needles and re-threading machines. Hoop garments properly with accurate placement for running on embroidery machine. Help maintain cleanliness of machine on an ongoing basis.

Job Requirements:

- High School Diploma or equivalent preferred
- Embroidery/sewing machine and software experience an asset
- Experience in shipping and receiving, inspection, or quality control an asset
- Must be able to distinguish colours and shades of thread
- Basic computer skills
- Must be able to walk/stand all day and bend, lift and push up to 40 lbs
- Must be able to manage time efficiently and work with minimal supervision
- Must be flexible and cooperative when asked to perform other duties
- Fluent in English, ability to speak, write, read and understand English

To apply, forward your resume to General Manager. JML@portagepromo.ca